

**Minutes of the 4th meeting of the Internal Quality Assurance Cell (IQAC) held at Principal's Office
on 02.06.2023 at 13.30 pm**

The meeting was presided by Prof. Sapna Verma, Principal in which all the IQAC members were present and the following decisions were unanimously approved.

Agenda of the Meeting :

1. The eligible faculty were appointed supervisors and assisted in the successful completion of PhD coursework in their respective subjects. Review of DRC to begin.
2. To review the functioning of the Student Council
3. To review the final data to be uploaded for AQAR 2022-23
4. Review of college infrastructure and facilities.
5. To review the conduct of upcoming examinations for even semester
6. To review and facilitate the admission process

Considering the agenda of the meeting the following decisions were taken :

1. The appointed supervisors will facilitate their research scholars in preparing their synopsis for the upcoming DRC's in their respective subjects.
2. The concerns brought forward by the student council regarding examination related queries were discussed and solutions given.
3. Reviewed data for AQAR has been officially approved and suggestions incorporated.
4. Maintenance and Renovation work during the year:
 - Old light fittings replaced with retrofit Led bulbs across campus
 - Sanitary Pad facility made accessible to students
 - Plumbing work for tap and pipe fittings done in all labs and washrooms
 - Canteen facility started in the college
 - Online admission system is functional
5. Proposed suggestions for the next session:
 - Blackboards should be replaced with greenboards
 - Whitewash of the campus needed
 - Airconditioning of relevant offices suggested
 - Wi-fi connectivity across campus
6. IQAC members initiated preparations for the upcoming even-semester exams. Examination committee's preparation to oversee the fair conduct of examinations and allocation of classes was reviewed.
7. A review meeting was held with the admissions and counseling committee regarding the new admissions cycle. Process and procedures were approved and reviewed.

Plan of Action:

Decisions to make provisions for the proposed development and overhaul of institutional infrastructure notified.

NARI SHIKSHA NIKETAN PG COLLEGE, LUCKNOW
Committee Members

| | |
|---------------------------------|----------------------------------|
| Prof. Sapna Verma (Chairperson) | <i>Sapna Verma</i> 02.06.2023 |
| Prof. Divya Pande (Coordinator) | <i>Divya Pande</i> |
| Prof. Mamta Dogra | <i>Mamta Dogra</i> |
| Dr. Divya Pal | <i>Divya Pal</i> |
| Dr. Antima Chaudhary | <i>Antima</i> |
| Dr. Neerja Shukla | <i>Neerja Shukla</i> |
| Ms. Kanchan Yadav | <i>Kanchan Yadav</i> |
| Ms. Jyoti Singh | <i>Jyoti Singh</i> |
| Dr. Neha Singh | <i>Neha Singh</i> |
| Ms. Kirti Sharma | <i>Kirti</i> |
| Ms. Richa Chand | <i>Richa Chand</i> |
| <u>STUDENT COUNCIL MEMEBERS</u> | |
| Miss Kanchan Bisht | <i>Kanchan Bisht</i> |
| Miss Priya Bharti | <i>Priya Bharti</i> |

Miss Shivangi Mishra

Shivangi mishra.